



## Poster and Oral Presentation – FAQs

- 1. Is there an additional fee for submitting a poster presentation or delivering an oral presentation?**

No. There is not an additional charge to submit a poster or to deliver an oral presentation, however, the nominated author(s) of all accepted abstracts (oral & poster) **must** register for the meeting at the appropriate rate. Submission of an abstract does not constitute registration for the meeting.
- 2. What size should my poster be?**

Posters should be A1 size (single sheet of paper/fabric 59.4cm x 84.1cm) and orientated in portrait view.
- 3. I am unable to attend the meeting to present my poster. Can my poster still be included in the conference and judging session?**

Unfortunately not. An author must register for the meeting in order for the poster to be displayed. They should also be available to present and answer questions relating to its content.
- 4. Do I need to register for both days if I am submitting a poster?**

No, you only need to register and attend for one day (Tuesday or Wednesday), but your poster will need to be available at the conference for viewing on the first day.
- 5. If I am not able to attend on Tuesday, will BOAS put my poster up for me?**

Yes, but it will be your responsibility to ensure that we have received the poster in good time. It can be posted to us at the address below. However, we cannot take any responsibility for posters which are lost or damaged in transit. Please contact us in advance to let us know that you will be doing this.
- 6. Do I need to include a statement about ethical approval, and/or patient consent, in my actual poster?**

We are committed to upholding the highest ethical standards and all posters **must** contain such a statement if deemed necessary. Posters not including such a statement when it is required may be removed from the conference.
- 7. When are the oral presentations taking place?**

The oral presentations are scheduled for 11:00am -12.00pm, on Tuesday 5<sup>th</sup> July. You will be given a specific time slot in advance.

**8. How long will I have to deliver the oral presentation?**

Each candidate will be allowed a maximum of 7 minutes to present, with 2-3 minutes available for questions and discussion immediately afterwards.

**9. Is it ok to have two presenters for an oral presentation?**

No. Unfortunately this is not possible.

**10. Who is eligible for the prize for best poster/oral presentation?**

Every submitted poster and oral presentation will be eligible. The best oral presentation will be awarded £400 and the best poster £200. This will be decided by a pre-selected group of the conference organisers. The winners will be notified shortly after lunch on the Wednesday.

**11. I have been selected to give an oral presentation, may I also submit a poster?**

Yes. In view of the fact that some delegates will be absent on Tuesday when the oral presentations are being delivered, we have decided to allow posters to be submitted in addition. The winner of the oral presentation prize, will not, however, be eligible for the poster prize as well.

**12. I am unable to attend the final day of the meeting. Can the BOAS send my poster back to me?**

Yes. Please tell us beforehand where you wish the poster to be sent. Please note, there will be a charge for this.

**13. I presented at the meeting. Can I have a certificate for my portfolio?**

We will provide you with a certificate confirming your attendance at the meeting and also indicating the nature of your presentation (oral and/or poster). Certificates will be emailed out in the two weeks following the conference.

**If required, posters can be sent in advance to:**

**Dr Andrew Presland  
Anaesthetic Consultant  
Moorfields Eye Hospital  
162 City Road  
London  
EC1V 2PD**