

## **BOAS 2025 Annual Scientific Meeting Terms and Conditions**

By purchasing a ticket for entry to the Annual Scientific Meeting (ASM), the attendee agrees to the following terms and conditions:

### **Admission, Registration and Code of Conduct**

1. Admission to the ASM is strictly conditional upon prior registration and full payment. Once payment has been received, the attendee will be sent an email confirmation and receipt. Please allow up to 5 working days for this to be processed.
2. For the safety and security of all attendees, the venue management and BOAS reserve the right to refuse admission to any individual.
3. Badges will be issued upon arrival to the ASM at the registration desk and must be worn at all times during the event.
4. BOAS reserves the right to change or adjust the content and/or timing of any part of the event due to circumstances beyond its reasonable control, without any obligation to offer refunds or exchange tickets.
5. All attendees are expected to conduct themselves in a respectful and professional manner. BOAS reserves the right to remove anyone who engages in inappropriate or unprofessional behaviour, including harassment or discrimination.
6. BOAS reserves the right to refuse admission or remove any individual from the event who is intoxicated, under the influence of drugs, or behaving inappropriately.
7. BOAS accepts no responsibility for the loss or damage of personal property brought to the meeting. We strongly recommend that individuals obtain personal insurance to cover their belongings.
8. Filming, photography, and sound recordings may take place during the event and may be used for broadcast, publication, and social media, including by trusted partners and sponsors. By agreeing to these terms, you consent to having your image used in association with the event.
9. Attendees are responsible for verifying their travel details, including journey times, car park charges, tolls, and other transportation costs. BOAS is not liable for any changes or charges imposed by third parties.
10. Every effort will be made to admit latecomers at an appropriate break in presentations or workshops. However, immediate admission cannot be guaranteed.

11. BOAS will always endeavour to have speakers attend the event in person. However, should this not be possible due to unforeseen circumstances, they will seek to live stream a presentation. The organisers cannot offer any refunds on tickets in these circumstances.
12. Attendees are responsible for their own accommodation bookings. Information about local hotels and accommodation may be available on the event website.
13. Advertising of third-party establishments (e.g., accommodation, restaurants, attractions, etc) on the BOAS website does not constitute an endorsement. Attendees should ensure any third-party services meet their own needs and requirements.

## **Cancellations and Refunds**

14. Notice of cancellation must be submitted in writing to the BOAS Secretary at: [secretary@boas.org](mailto:secretary@boas.org)
15. Registration fees will be refunded in full (less a £25 administration fee) for cancellations received on or before 4th August 2025.
16. In exceptional circumstances, refunds may be considered after the deadline. Attendees must submit a written request, including the reason for the refund, for consideration. A full refund is not guaranteed.
17. No refunds will be issued for cancellations received after the deadline. Additionally, a “no-show” on the day of the event will not be eligible for a refund.
18. Tickets may be transferred to another individual or exchanged for a future event at the discretion of the Society. Please contact the BOAS secretary to ensure any changes are approved and properly registered.
19. BOAS will not be held responsible for any failure to fulfil its obligations under these Terms and Conditions, due to circumstances beyond its reasonable control (a "Force Majeure Event"). Such events include, but are not limited to, natural disasters, war, terrorism, civil disturbance, strikes, pandemics, epidemics, government restrictions or actions, acts of God, fire, flood, or any other circumstances or events that prevents or hinders the performance of its obligations.
20. In the case of a Force Majeure Event, BOAS will make reasonable efforts to reschedule the ASM to a later date. However, no refunds or compensation will be provided to attendees for costs incurred, including travel, accommodation, or any other expenses.
21. If the event is cancelled due to a Force Majeure Event, attendees will be notified as soon as reasonably possible, and BOAS will offer the option to transfer their tickets to a future event or provide a refund for the event ticket (excluding any transaction or booking fees).

## **Data Protection and Privacy**

22. BOAS will collect and process personal data for the purpose of event registration, communication, and post-event follow-ups. All personal data will be processed in accordance with applicable data protection laws (GDPR).

23. By attending the ASM, attendees consent to receiving communications from BOAS related to the event, including event updates, follow-ups, and future event invitations. If attendees do not wish to receive such communications, they can opt-out at any time by emailing [secretary@boas.org](mailto:secretary@boas.org)

### **Liability Waiver**

24. The safety and well-being of our attendees is our top priority. The BOAS 2025 Organisers are committed to providing a safe environment for the event. However, as an attendee, you fully understand and voluntarily assume all risks related to your entry to, and presence at, the event venue, including the potential exposure to communicable diseases.
25. By attending, you accept personal responsibility for any risks associated with the event and any potential claims. We strongly recommend securing personal insurance coverage.

### **Visas**

26. Non-EU participants may require a visa to enter the UK. To check whether you need a UK visa, please visit: <https://www.gov.uk/check-uk-visa>. Delegates are encouraged to contact their consulate or embassy for further information.
27. If you require a letter confirming your registration for visa purposes, please complete the online registration form and make a payment. After registration, email [info@boas.org](mailto:info@boas.org) to request the letter. In the event that your visa application is declined, we can only offer refunds in accordance with our cancellation terms and conditions.

### **Validity of Passports**

28. It is the attendee's responsibility to ensure their passport is valid for travel. We recommend checking with your local embassy for specific requirements.